



文件類別	標準作業流程	編 號	教-學-03	頁 次	1/2
文件名稱	教學評鑑	公布日期	100-4-20	版 次	1
單 位	教務處學術服務組	承 辦 人	蔡雅如	分 機	2115

1 目的與範圍

調查教師教學成效及學生學習之結果，改進教師之教學，提昇海大教學品質，塑造海大卓越的教學環境。

2 參考文件（法規／依據）

- 2.1 國立臺灣海洋大學教學評鑑辦法。
- 2.2 國立臺灣海洋大學教學評鑑委員會設置辦法。
- 2.3 國立臺灣海洋大學教學評鑑實施計畫。

3 權責單位

- 3.1 教學評鑑委員會：審議教學反應意見調查表及統計結果等相關事宜。
- 3.2 學術服務組：執行教學評鑑委員會決議事項。
- 3.3 各教學單位：協助執行教學評鑑網路施測作業。

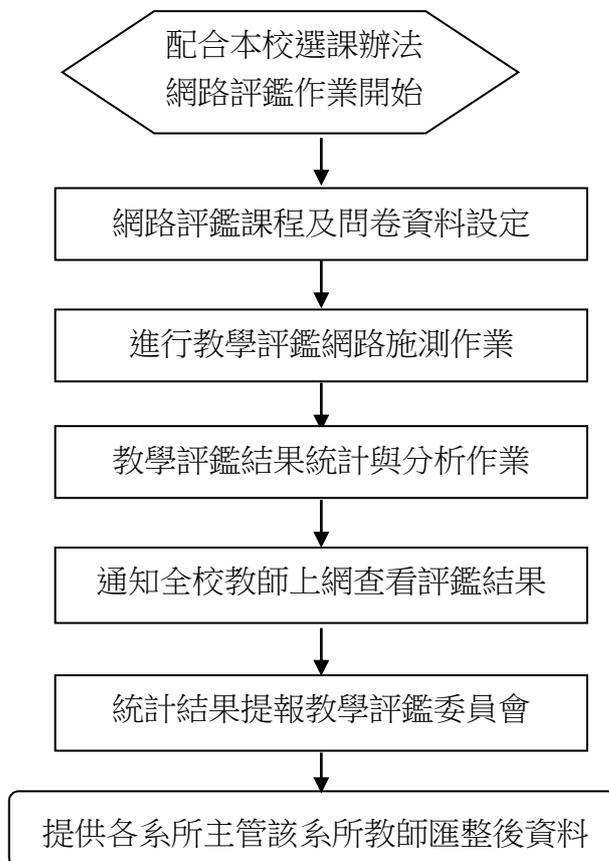
4 對象

- 4.1 全校授課教師。
- 4.2 全校學生。



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5 流程圖



6 作業內容

- 6.1 於每學期電腦選課作業完成後至網路教學評鑑開放前，進行網路評鑑課程及教學反應意見調查表等資料設定。
- 6.2 進行期末網路評鑑施測作業，由各教學單位於網路教學評鑑開放期間，自行排定班級學生上機填寫，或鼓勵學生自行上網填答。
- 6.3 於每年 2、8 月前完成調查結果統計與分析作業。
- 6.4 於次學期開學 1.5 月內，召開教學評鑑委員會審議統計結果。
- 6.5 於次學期開學 2 個月內，通知教師自行上網查閱其評鑑結果並函送統計結果給各系所參考。

7 附件

- 7.1 教學反應意見調查表（甲、乙、丙、丁、戊、己卷）

承辦人	二級單位主管	一級單位主管

The instructor well prepared for his/her teaching, which corresponded with the syllabus.					
10.授課內容適中。 The teaching content was moderate.					
教學方法與學生互動(Teaching Methods and Interaction with Students)					
11.教師授課清楚生動。 The instructor presented the lessons clearly and vividly.					
12.教師能與學生維持良好的互動關係，允許學生發問或表達意見。 The instructor maintained good interaction with students and allowed students to raise questions or express their viewpoints.					
13.教師能鼓勵或指導學生善用學術資源及課程參考資料。 The instructor encouraged or guided students to utilize academic resources and references.					
14.教師對學生考核及評分公正合理。 The instructor's grading policy was fair and reasonable.					
教學態度與敬業精神(Teaching Attitude and Work Ethic)					
15.教學態度熱忱、認真、負責。 The instructor possessed enthusiastic, serious and responsible teaching attitudes.					
16.教師樂於協助學生解決有關本課程之疑問。 The instructor was willing to answer the relevant questions raised by the students.					
17.教師重視學生學習效果。 The instructor show positive expectations toward his students' learning performance.					
18.教師很少缺課或遲到早退。 The instructor was seldom absent or late for class, neither left early.					
19.整體而言，我對老師的教學效果滿意。 Overall, I was satisfied with the quality of this course.					
學生學習成效(Learning Outcomes)					
20.我從修課過程中學習到分析及解決問題的能力。 I learned to analyze and solve problems from this course.					
21.我從修課過程中學習到增進思考及組織的能力。 I learned to develop my ability to plan and organize from this course.					
22.我從修課過程中學習到團隊合作的能力。 I learned to develop my team work ability from this course.					
23.我從修課過程中學習到有自信地與別人探索與討論意見的能力。 I learned to explore ideas confidently with other people from this course.					
24.請寫下對這門課的建議。 Please write down suggestions for this course.					

教學反應意見調查表(Course Evaluation Survey)**乙卷—體育課程**

(Version B—Physical Education Curriculum)

課程名稱(Course Name)：

課程代號(Course Number)：

授課老師(Instructor's Name)：

個人基本資料 (Personal Information)：	非常同意 (Strongly Agree)	同意 (Agree)	普通 (Somewhat Agree)	不同意 (Disagree)	非常不同意 (Strongly Disagree)
系級 (Department class)： 姓名(Name)： 學號 (Student ID Number)： ※若有其他意見，請直接輸入於意見欄內。 (If you have other opinions or comments, please type them in opinion column.) ※ 個人基本資料將不存入問卷結果資料庫，且不會影響學科成績，請同學放心填寫！！ (Your personal information will not be saved in the questionnaire result database. The results of the questionnaire will not influence your course grade. Please answer the following questions without reservation. Thanks for your participation.)					
一、學生自評(Student' Self-Evaluation)					
1.我需要在課後花費很多時間修讀、複習本課程。 I have to spend lots of time studying and reviewing this course after class.					
2.我在本課程的上課出席率很高。 My attendance rate for this class is very high.					
3.我上課會認真聽講並參與課程活動。 I concentrated on listening and participating in this class.					
4.我上課會做筆記。 I took notes for this course.					
5.我遇到問題會請教老師。 I asked the teacher when I encountering problems.					
6.我有疑問會查更多資料以瞭解此課程。 I queried more references in order to understand this course, if I get questions.					
二、教學評量(Teaching Evaluation)					
教學目標與教學內容(Teaching Goals and Content)					
7.教師在學期初清楚說明教學目標，提供清楚的教學大綱與評分方式。 The instructor clearly explained course goals, provided a clear syllabus with grading standard at the beginning of the semester.					
8.教學目標能適當反應此課程學習重點，讓學生了解可預期的學習成果。 The teaching goals appropriately reflected the importance of the course objectives. The instructor also helped students understand the expectations of their learning results.					

9.授課內容充分準備，並且與教學大綱相符。 The instructor well prepared for his/her teaching, which corresponded with the syllabus.					
10.對規則和技巧均清楚解說或示範。 The instructor clearly explained or demonstrated the rules and the techniques.					
教學方法與學生互動(Teaching Methods and Interaction with Students)					
11.重視學生於學習過程的安全講解及防護。 The instructor carefully explained and highly valued students' safety and self-protection during the learning processes.					
12.能注意學生的體能反應，願意隨時修正教學方式。 The instructor paid attention to students' physical capability. He/she was willing to revise his/her teaching if necessary.					
13.教師授課清楚生動。 The instructor presented the lessons clearly and vividly.					
14.教師對學生考核及評分公正合理。 The instructor's grading policy was fair and reasonable.					
教學態度與敬業精神(Teaching Attitude and Work Ethic)					
15.教學態度熱忱、認真、負責。 The instructor possessed enthusiastic, serious and responsible teaching attitudes.					
16.教師樂於協助學生解決有關本課程之疑問。 The instructor was willing to answer the relevant questions raised by the students.					
17.教師重視學生學習效果。 The instructor show positive expectations toward his students' learning performance.					
18.教師很少缺課或遲到早退。 The instructor was seldom absent or late for class, neither left early.					
19.整體而言，我對老師的教學效果滿意。 Overall, I was satisfied with the quality of this course.					
學生學習成效(Learning Outcomes)					
20.我從修課過程中學習到分析及解決問題的能力。 I learned to analyze and solve problems from this course.					
21.我從修課過程中學習到增進思考及組織的能力。 I learned to develop my ability to plan and organize from this course.					
22.我從修課過程中學習到團隊合作的能力。 I learned to develop my team work ability from this course.					
23.我從修課過程中學習到有自信地與別人探索與討論意見的能力。 I learned to explore ideas confidently with other people from this course.					
24.請寫下對這門課的建議。 Please write down suggestions for this course.					

教學反應意見調查表(Course Evaluation Survey)**丙卷—實驗、實習及技能訓練課程****(Version C—Experiment, Practicum and Skill Training Curriculum)**

課程名稱(Course Name)：

課程代號(Course Number)：

授課老師(Instructor's Name)：

個人基本資料 (Personal Information)： 系級 (Department class)： 姓名(Name)： 學號 (Student ID Number)：	非常同意 (Strongly Agree)	同意 (Agree)	普通 (Somewhat Agree)	不同意 (Disagree)	非常不同意 (Strongly Disagree)
※若有其他意見，請直接輸入於意見欄內。 (If you have other opinions or comments, please type them in opinion column.) ※ 個人基本資料將不存入問卷結果資料庫，且不會影響學科成績，請同學放心填寫！！ (Your personal information will not be saved in the questionnaire result database. The results of the questionnaire will not influence your course grade. Please answer the following questions without reservation. Thanks for your participation.)					
一、學生自評(Student's Self-Evaluation)					
1.我需要在課後花費很多時間修讀、複習本課程。 I have to spend lots of time studying and reviewing this course after class.					
2.我在本課程的上課出席率很高。 My attendance rate for this class is very high.					
3.我上課會認真聽講並參與課程活動。 I concentrated on listening and participating in this class.					
4.我上課會做筆記。 I took notes for this course.					
5.我遇到問題會請教老師。 I asked the teacher when I encountering problems.					
6.我有疑問會查更多資料以瞭解此課程。 I queried more references in order to understand this course, if I get questions.					
二、教學評量(Teaching Evaluation)					
教學目標與教學內容(Teaching Goals and Content)					
7.教師在學期初清楚說明教學目標，提供清楚的教學大綱與評分方式。 The instructor clearly explained course goals, provided a clear syllabus with grading standard at the beginning of the semester.					
8.教學目標能適當反應此課程學習重點，讓學生了解可預期的學習成果。 The teaching goals appropriately reflected the importance of the course objectives. The instructor also helped students understand the expectations of their learning results.					
9.實驗/訓練內容與教材能配合課堂講授部分，並有系統、有組織，規則、技巧、步驟與方法，均有清楚解說或示範。					

The experiment/training content and teaching materials were systematic and well-organized. They matched the classroom instruction. Rules, techniques, procedures, and methods were all clearly explained and demonstrated.					
10.實驗份量安排恰當且提供足夠之操作機會。 The amount of experiment was appropriate and provided with abundant operating opportunities.					
11.本課程妥善提供實驗所需之器材、設施或藥品。 The equipment, devices, and supplies were well provided.					
教學方法與學生互動(Teaching Methods and Interaction with Students)					
12.教師熟悉教材、工具及設備使用，事前準備充分、充實、合宜，注重實驗/訓練場所及過程的安全防護。 The instructor was familiar with the teaching materials and use of the equipments. He/she was well prepared for the course, and paid attention to the safety and protection issues during the learning processes in the experimental/training laboratory.					
13.實驗原理及步驟之講解清楚而有條理。 The experimental principles and procedures were clearly explained and demonstrated.					
14.教師能鼓勵或指導學生善用學術資源及課程參考資料。 The instructor encouraged or guided students to utilize academic resources and references.					
15.教師對學生考核及評分公正合理。 The instructor's grading policy was fair and reasonable.					
教學態度與敬業精神(Teaching Attitude and Work Ethic)					
16.教學態度熱忱、認真、負責。 The instructor possessed enthusiastic, serious and responsible teaching attitudes.					
17.教師樂於協助學生解決有關本課程之疑問。 The instructor was willing to answer the relevant questions raised by the students.					
18.教師重視學生學習效果。 The instructor show positive expectations toward his students' learning performance.					
19.教師很少缺課或遲到早退。 The instructor was seldom absent or late for class, neither left early.					
20.整體而言，我對老師的教學效果滿意。 Overall, I was satisfied with the quality of this course.					
學生學習成效(Learning Outcomes)					
21.我從修課過程中學習到分析及解決問題的能力。 I learned to analyze and solve problems from this course.					
22.我從修課過程中學習到增進思考及組織的能力。 I learned to develop my ability to plan and organize from this course.					
23.我從修課過程中學習到團隊合作的能力。 I learned to develop my team work ability from this course.					
24.我從修課過程中學習到有自信地與別人探索與討論意見的能力。 I learned to explore ideas confidently with other people from this course.					

25.請寫下對這門課的建議。

Please write down suggestions for this course.

9.合開課程教師能妥當分配教學工作。 Teaching tasks were appropriately assigned to each instructor.					
10.教師對學生考核及評分公正合理。 The instructor's grading policy was fair and reasonable.					
教學態度與敬業精神(Teaching Attitude and Work Ethic)					
11.三分之二以上授課教師能關注到學生的學習需求。 More than two-thirds of the instructors full understood students' needs.					
12.教師很少缺課或遲到早退。 The instructor was seldom absent or late for class, neither left early.					
13.整體而言，我對老師的教學效果滿意。 Overall, I was satisfied with the quality of this course.					
學生學習成效(Learning Outcomes)					
14.我從修課過程中學習到分析及解決問題的能力。 I learned to analyze and solve problems from this course.					
15.我從修課過程中學習到增進思考及組織的能力。 I learned to develop my ability to plan and organize from this course.					
16.我從修課過程中學習到團隊合作的能力。 I learned to develop my team work ability from this course.					
17.我從修課過程中學習到有自信地與別人探索與討論意見的能力。 I learned to explore ideas confidently with other people from this course.					
18.請寫下對這門課的建議。 Please write down any suggestions for this class.					

教學反應意見調查表(Course Evaluation Survey)

戊卷—4位(含)以下教師合開課程

(Version E—Collaborative Curriculum Co-offered by 4 or less than 4 Instructors)

課程名稱(Course Name)：

課程代號(Course Number)：

授課老師(Instructor's Name)：

個人基本資料 (Personal Information)：	非常同意 (Strongly Agree)	同意 (Agree)	普通 (Somewhat Agree)	不同意 (Disagree)	非常不同意 (Strongly Disagree)
系級 (Department class)： 姓名(Name)： 學號 (Student ID Number)：					
<p>※若有其他意見，請直接輸入於意見欄內。 (If you have other opinions or comments, please type them in opinion column.)</p> <p>※ 個人基本資料將不存入問卷結果資料庫，且不會影響學科成績，請同學放心填寫！！ (Your personal information will not be saved in the questionnaire result database. The results of the questionnaire will not influence your class grade. Please answer the following questions without reservation. Thanks for your participation.)</p>					
一、學生自評(Student's Self-Evaluation)					
1.我需要在課後花費很多時間修讀、複習本課程。 I have to spend lots of time studying and reviewing this course after class.					
2.我在本課程的上課出席率很高。 My attendance rate for this class is very high.					
3.我上課會認真聽講並參與課程活動。 I concentrated on listening and participating in this class.					
4.我上課會做筆記。 I took notes for this course.					
5.我遇到問題會請教老師。 I asked the teacher when I encountering problems.					
6.我有疑問會查更多資料以瞭解此課程。 I queried more references in order to understand this course, if I get questions.					
二、教學評量(Teaching Evaluation)					
教學目標與教學內容(Teaching Goals and Content)					
7.合開課程教師之授課內容能符合合開課程之目的。 The content of this collaborative course matched its purposes and teaching goals.					
8.教師在學期初清楚說明教學目標，提供完整的教學大綱與評分方式。 The instructor clearly explained course goals, provided a complete syllabus and consistent standard for grading at the beginning of the semester.					
9.教學目標能適當反應此課程學習重點，讓學生了解可預期的學習成果。					

The teaching goals appropriately reflected the importance of the course objectives. The instructor also helped students understand the expectations of their learning results.					
10.授課內容充分準備，並且與教學大綱相符。 The instructor was well prepared for his/her teaching, which corresponded with the syllabus.					
教學方法與學生互動(Teaching Methods and Interaction with Students)					
11.教師授課清楚生動。 The instructor presented the lessons clearly and vividly.					
12.教師能與學生維持良好的互動關係，允許學生發問或表達意見。 The instructor maintained good interaction with students and allowed students to raise questions or express their viewpoints.					
13.教師能鼓勵或指導學生善用學術資源及課程參考資料。 The instructor encouraged or guided students to utilize academic resources and references.					
14.教師對學生考核及評分公正合理。 The instructor's grading policy was fair and reasonable.					
教學態度與敬業精神(Teaching Attitude and Work Ethic)					
15.教學態度熱忱、認真、負責。 The instructor possessed enthusiastic, serious and responsible teaching attitudes.					
16.教師樂於協助學生解決有關本課程之疑問。 The instructor was willing to answer the relevant questions raised by the students.					
17.教師重視學生學習效果。 The instructor show positive expectations toward his students' learning performance.					
18.教師很少缺課或遲到早退。 The instructor was seldom absent or late for class, neither left early.					
19.整體而言，我對老師的教學效果滿意。 Overall, I was satisfied with the quality of this course.					
學生學習成效(Learning Outcomes)					
20.我從修課過程中學習到分析及解決問題的能力。 I learned to analyze and solve problems from this course.					
21.我從修課過程中學習到增進思考及組織的能力。 I learned to develop my ability to plan and organize from this course.					
22.我從修課過程中學習到團隊合作的能力。 I learned to develop my team work ability from this course.					
23.我從修課過程中學習到有自信地與別人探索與討論意見的能力。 I learned to explore ideas confidently with other people from this course.					
24.請寫下對這門課的建議。 Please write down suggestions for this course.					

教學反應意見調查表(Course Evaluation Survey)

己卷—服務學習課程

(Version F—Service Learning course)

課程名稱(Course Name)： _____ 課程代號(Course Number)： _____

授課老師(Instructor's Name)： _____

個人基本資料 (Personal Information)： 系級 (Department class)： _____ 姓名(Name)： _____ 學號 (Student ID Number)： _____ ※若有其他意見，請直接輸入於意見欄內。 (If you have other opinions or comments, please type them in opinion column.) ※ 個人基本資料將不存入問卷結果資料庫，且不會影響學科成績，請同學放心填寫！！ (Your personal information will not be saved in the questionnaire result database. The results of the questionnaire will not influence your course grade. Please answer the following questions without reservation. Thanks for your participation.)	非常同意 (Strongly Agree)	同意 (Agree)	普通 (Somewhat Agree)	不同意 (Disagree)	非常不同意 (Strongly Disagree)
一、學生自評(Student's Self-Evaluation)					
1.當參與「服務學習」時，我會努力地完成每一次的工作。 While taking the “Service Learning” course, I did my best to accomplish each task.					
二、教學評量(Teaching Evaluation)					
教學目標與教學內容(Teaching Goals and Content)					
2.從事「服務學習」之前，指導老師清楚說明課程意義與相關做法。 (Before doing the tasks for the “Service Learning” course, I got clear curricular goals from the instructor.)					
教學方法與學生互動(Teaching Methods and Interaction with Students)					
3.在參與「服務學習」的過程中，指導老師曾與學生溝通意見，或為學生解決突發狀況。 (During the processes of participating in the “Service Learning” course, the instructor had exchanged viewpoints with the students or solved unexpected problems for them.)					
教學態度與敬業精神(Teaching Attitude and Work Ethic)					
4.參與「服務學習」時，指導老師會鼓勵或關心我的學習情形。 (While taking the “Service Learning” course, I was encouraged and concerned by the instructor.)					

學習效果(Learning Results)				
<p><u>5.參與「服務學習」後，讓我懂得與同學合作、尊重與體諒。</u> (Taking the “Service Learning” course helps me appreciate the importance of cooperation, respect, and understanding among peers.)</p>				
<p><u>6.請寫下對這門課的建議。</u> (Please write down any suggestions about this class.)</p>				